

TAB

SECRET
(When Filled In)

STAFFING COMPLEMENT CHANGE NOTICE CODING SHEET

F A A I T E M S	1.		2.										3.				4.		5.									
	IDENTIFICATION		CONTROL NO.										EFFECTIVE DATE				HDQTRS.		TYPE OF CHANGE									
	P-POSITION S-SPECIAL H-HEADER		OFFICE CODE		DIVISION CODE				SEQUENCE NO.				MO.		DAY		YEAR		1-DEPT 2-US FLD 3-FRGN		6-REORGAN. 8-RETAIN CONT. NO. 9-NEW CONT. NO.				7-DELETE CONT. NO.			
H E A D E R I N F O	6.		7.																									
	TYPE OF HEADER		ORGANIZATIONAL UNIT																									
D I S P O S I T I O N I N F O	7. CONTINUED										8.																	
	ORGANIZATIONAL UNIT										TOTALS (Manual)																	
D I S P O S I T I O N I N F O	9.										10.				11.													
	POSITION TITLE										SCHEDULE				OCCUPATIONAL SERIES													
D I S P O S I T I O N I N F O	12.		13.		14.		15.		16.		17.																	
	GRADE		SG OR OO		PLANNED INCUMBENCY		POSITION (Slot) NO.		CURRENT AUTHORIZATION		SD																	

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•		S		•		A		B		C		S		H		O		P	
7. CONTINUED		8.																	
ORGANIZATIONAL UNIT		TOTALS (Manual)																	
•		•		•		•		•		•		•		•		•		•	
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POSITION TITLE		SCHEDULE										OCCUPATIONAL SERIES							
•		•		•		•		•		•		•		•		•		33	
12.		13.		14.		15.		16.		17.		18.							
GRADE		SG OR OO		PLANNED INCUMBENCY		POSITION (Slot) NO.		CURRENT AUTHORIZATION		SD		19.							
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